

SABINO TOWNHOUSE ASSOCIATION  
ARCHITECTURAL and COMMON AREA LANDSCAPE REQUEST FORM

**SECTION A**

(All lines must be completed regardless of type of request)

DATE SUBMITTED: \_\_\_\_\_

NAME: \_\_\_\_\_

LOT #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

THIS REQUEST IS FOR WHICH OF THE FOLLOWING (Please check):

\_\_\_\_\_ Architectural Change that involves your house and/or other structures on your lot (Complete Section B of this form)

\_\_\_\_\_ Landscape Request that involves common area plantings (Complete Section C of this form)

NATURE OF IMPROVEMENT:

\_\_\_\_\_  
\_\_\_\_\_

**SECTION B**

(Architectural Change Request Only)

COLOR (if applicable): \_\_\_\_\_

LOCATION (if applicable): \_\_\_\_\_

DIMENSIONS (if applicable): \_\_\_\_\_

CONSTRUCTION MATERIAL (if applicable): \_\_\_\_\_

SUPPLIER: \_\_\_\_\_

LICENSED (yes or no): \_\_\_\_\_ LICENSE #: \_\_\_\_\_

BONDED & INSURED (yes or no): \_\_\_\_\_

(A sketch of all improvements MUST be attached to show location and dimensions)

**SEND TO: Sabino Townhouse Association  
c/o Copper Rose Community Management  
6601 E. 22<sup>nd</sup> Street, Tucson, AZ 85710**

**Fax: 888-5407 OR Email: [teresam@copperrosellc.com](mailto:teresam@copperrosellc.com)**

NOTE: If your request is to paint your house using any board-approved color, no approval from your neighbors is required. For any request other than for painting or installation of solar panels or TV reception dishes, be aware of the following:

- a. Submission of this request is not a guarantee that the Architectural Committee will approve the application.
- b. Support or opposition to your plans may be made by any homeowner in writing to the above address.

The owner of the property modifying, extending or altering common walls(s), whether a Neighbor(s) and/or WTR HOA, and all future owners shall/will be 100% liable for the structural Integrity of common wall(s) affected.

**SECTION C**  
**(Common Area Landscape Request Only)**

LOCATION: \_\_\_\_\_  
PLANTING(S) THAT ARE AFFECTED: \_\_\_\_\_  
CONTRACTOR: \_\_\_\_\_  
LICENSE (Yes or No): \_\_\_\_\_ LICENSE NUMBER: \_\_\_\_\_  
BONDED & INSURED (Yes or No): \_\_\_\_\_

**SECTION D**

**(Names and signatures of all homeowners who are adjacent to, across the street from, or behind your lot who support and approve this request)**

Lot #: \_\_\_\_\_ NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Lot #: \_\_\_\_\_ NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Lot #: \_\_\_\_\_ NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Lot #: \_\_\_\_\_ NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

APPLICANT'S SIGNATURE:

\_\_\_\_\_

**FOR INTERNAL USE ONLY**

DATE RECEIVED AT COPPER ROSE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ (ARC/Landscape)

DATE: \_\_\_\_\_

Approval is contingent upon the following:

1. All necessary permits (City, County, etc.) are obtained from the proper agencies.
2. All work is completed in a workmanship-like manner and must be substantially the same as the diagram and/or drawings submitted for approval.
3. All common areas and easement areas accessed by contractors or sub-contractors must be supervised to minimize damage. Should any damage occur to the private property of others, or common areas, common vegetation, adjacent structures and/or sewer, water, gas lines, etc., requester agrees to promptly make repairs and/or restoration to the affected areas at his/her expense.

DISAPPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

REASON FOR DISSAPPROVAL:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_